

NO : CBSE/3630508/SL-01235-2526/2025-26

Dated: 04/09/2024

**The Manager,  
ORCHIDS THE SCHOOL  
SY. NO.369 ASHOK MANOJ NAGAR, BEHIND SAKET SRIYAM TOWERS, KAPRA  
TELANGANA, MEDCHAL MALKAJGIRI, 500062  
(M: 040-76195110)**

**SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding.**

**Ref : Application No.: - SL-01235-2526 Dated:08/07/2024**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>3630508</b>
<b>School No</b>	<b>56922</b>
<b>Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.</b>	
<b>Affiliated for</b>	Secondary School Examination Class 1 to 10
<b>Category</b>	Fresh Affiliation
<b>Period of affiliation</b>	01.04.2025 to 31.03.2030
<b>Year and Month From which admission can be taken in Class-IX</b>	1 April,2025
<b>Year and Month in which first batch of Class-X will appear in board examinations</b>	1 April,2027

<b>Sl. No.</b>	<b>The school is directed to ensure that :</b>
1	The total number of sections for classes 1st to 10th shall be restricted to 18 only. The optimum number of the students shall be restricted to 40 in each section. Any further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws and availability of class rooms of 500 sq ft and greater in dimension. The school is directed to run bal-vatika/foundation classes (I, II & III) in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
2	As per the Fire Safety Certificate dated 04.10.2023, school name is mentioned is 'Orchids the International School', whereas in all other public documents and in school application including PART-A , it mentioned as 'Orchids the School'. The school is directed to obtain the corrected certificate and upload the same mandatory on SARAS portal within 03 months.
3	School is directed to set up the Composite Skill lab in compliance of Board directions and guidelines notified vide circular no 75/2024 (No. CBSE/SE/JS/Skill Lab/2024) dated 23.08.2024 and upload the compliance with videography within 03 months on SARAS portal.
4	School has not uploaded the latest public documents in MPD link at website. School is directed to follow the circular no 09/2021 and keep all the revised and mandatory

	documents for access to the public at its website under Mandatory Public Disclosure Link. The compliance should be reported within 03 months on SARAS portal.
5	School shall ensure the mandatory training of its teachers from CoE, CBSE, Vijayawada and shall upload the compliance on SARAS portal within 03 months

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**